



OBLATE

SCHOOL OF THEOLOGY

OFFICE OF THE REGISTRAR

ADD/DROP FORM

Completed and approved form should be taken to the Registrar's Office for processing.

Fees

N.B. Tuition refund schedule is listed below:

Fall and Spring Semesters

Week 1: 100% Tuition Refund

Week 2: 75% Tuition Refund

Week 3: 50% Tuition Refund

Week 4: No Tuition Refund

Winter and Summer Semesters

Days 1-2: 100% Tuition Refund

Days 3-4: 75% Tuition Refund

Days 5-6: 50% Tuition Refund

Days 6+: No Tuition Refund

Student's Name (Please Print) _____

Program of Study (check one)

PhD (Spirituality) MA (Spirituality) Master of Divinity (106) Audit
 DMin MA (Theology) Master of Divinity (80) Credit
 MA in Pastoral Ministry CPS

Semester (check one): Fall Winter Spring Summer

Reason for Add/Drop (check one): Per Student's Request Per Instructor's Request

Circle one

Add | Drop _____
 Course Number Course Title Instructor Hours

Add | Drop _____
 Course Number Course Title Instructor Hours

Add | Drop _____
 Course Number Course Title Instructor Hours

Add | Drop _____
 Course Number Course Title Instructor Hours

Add | Drop _____
 Course Number Course Title Instructor Hours

 Student's Signature Date

 Program Director's Signature Date

 Academic Advisor's Signature Date

 Director of Studies Signature Date
(for Assumption Seminary Students only)

FOR OFFICE USE ONLY

Initial's _____ Process Date _____ Instructor(s) Notification (email) _____

Business Office Copy _____ Notes _____